



## Executive Committee Meeting

Wednesday, November 17, 2021

4:00 PM – 5:15 PM

Via Zoom & Teleconference

### AGENDA

#### 1. Opening & Consider Agenda (20 min.)

- Approve [9/29/21 Meeting Minutes](#)
- Treasurer's Report [Monthly Financial Report](#) and [Bank Statements](#)
- [New DNR Shoreland Training for Local Elected and Appointed Officials](#)

#### 2. SC COLA Board 12/8/21 Meeting Planning (50 min.)

- Opening & Consider Agenda (10 min.)
  - Approve [10/13/21 Meeting Minutes](#)
- Treasurer's Report [Monthly Financial Report](#) and [Bank Statements](#)
- Updates (25 min.)
  - Inspect and Clean Equipment Campaign Outcomes (Fall 2021)
  - Sherburne County AIS Semi-Annual Task Force Open Meeting
  - 2022 Sherburne SWCD and/or MN DNR AIS Grant Applications
  - [Minnesota's Impaired Waters List \(draft 2022\)](#)
  - Rum River Watershed Comprehensive Plan (public review & comment)
- 2021 – 2022 Initiative Next Steps (35 min.)
  - AIS Early Detection and Rapid Response Task Force
  - Sherburne County "Adopt-a-Stormdrain" (AAS) Project
  - Educational Tchotchkes/Swag (e.g., coasters, placemats, key chains)
  - Business Sponsorship Campaign and Project Fund Use (e.g., education, AIS prevention, soil erosion, well sealing, or agricultural projects)
- Meeting Follow-up Recap and Closure (5 min.)

#### 3. Meeting Follow-up Recap and Closure (5 min.)

SC COLA Executive Committee Upcoming Meeting Dates: 1/26, 3/30, 5/25

# MINUTES

Attendees: Scot Chapman, Dan Cibulka, Patrick Plant and Chris Weber.

## 1. Opening & Consider Agenda (30 min.)

Chris moved to approve agenda, Scot seconded, motion passed.

- Approve [9/29/21 Meeting Minutes](#)

Patrick moved to approve minutes, Scot seconded, motion passed.

- Treasurer's Report [Monthly Financial Report](#) and [Bank Statements](#)

Chris provided an update of the financial status. Eight associations/districts have paid dues and one individual has paid. Chris provided a summary of the financial status this year compared to last as well.

- [New DNR Shoreland Training for Local Elected and Appointed Officials](#)

Patrick shared the link above regarding a program that DNR is conducting to raise awareness on shoreline issues. The training could focus on restoration/protection, but also on shoreline ordinances. This could potentially be a good training for associations/districts, but also for elected official councils (city and/or township). Patrick suggested that the COLA work with Franny Gerde; Zach Guttormson, Sherburne County Water Resources Environmental Specialist; and Dan to develop this idea further.

## 2. SC COLA Board 12/8/21 Meeting Planning (50 min.)

- Opening & Consider Agenda (10 min.)

- Approve [10/13/21 Meeting Minutes](#)

- Treasurer's Report [Monthly Financial Report](#) and [Bank Statements](#)

- Updates (25 min.)

- Inspect and Clean Equipment Campaign Outcomes (Fall 2021)

The equipment cleaning handout was modified to a half-page document and shared in the Sherburne County Environmental Educator. It was discussed that the full board could review at the next meeting how groups went about promoting the cleaning materials and if anything was found.

- Sherburne County AIS Semi-Annual Task Force Open Meeting

Dan is looking to schedule this meeting soon. An early to mid-December timeframe is anticipated.

- 2022 Sherburne SWCD and/or MN DNR AIS Grant Applications

Discussion was had regarding an idea to increase Sherburne County DNR grant applications. The DNR draws successful applicants through a lottery system, however by providing a workshop on the application process we could potentially increase the amount of Sherburne County applications being submitted. Patrick and Scot will follow-up with others regarding this concept.

Dan anticipates the SWCD grant program RFP will be offered sometime in the next few weeks. There are no major changes anticipated for 2022.

- [Minnesota's Impaired Waters List \(draft 2022\)](#)  
Dan will provide a short summary of the Impaired Waters Listing methodology and 2022 waters list at the Board meeting.
- Rum River Watershed Comprehensive Plan (public review & comment)  
Dan shared a promotional flyer about the Rum River Comp Plan hearing. He will send this flyer out to COLA, Water Plan Task Force, and other interested parties.
- 2021 – 2022 Initiative Next Steps (35 min.)
  - AIS Early Detection and Rapid Response Task Force  
Patrick and Dan will set aside some time to discuss how to live-link elements of the Task Force documents within the document.
  - Sherburne County “Adopt-a-Stormdrain” (AAS) Project  
Dan will provide an update on the AAS project at the board meeting and discuss preparations for spring 2022. Chris is not sure where Orrock Township is at with data submittal, Dan will ask Franny to reach out to Chris regarding the AAD.
  - Educational Tchotchkes/Swag (e.g., coasters, placemats, key chains)  
The Executive Committee would like to run this idea by the board to determine what type of items would be best, and what type of messaging appropriate.
  - Business Sponsorship Campaign and Project Fund Use (e.g., education, AIS prevention, soil erosion, well sealing, or agricultural projects).  
Patrick discussed some of the efforts done by individual COLA members in the past to reach out for sponsorships. The Sponsorship Campaign will begin again soon.
  - Meeting Follow-up Recap and Closure (5 min.)

### 3. Meeting Follow-up Recap and Closure (5 min.)

Patrick will include links to the updated Business Sponsorship Campaign for 2022 in December board meeting agenda. Please see other meeting follow-up action items underlined above within the minutes.

Patrick moved to adjourn at 4:40 p.m.

Meeting minutes submitted by Dan Cibulka, Sherburne SWCD ex-officio representative.